

CPO Meeting Minutes
Meeting Date: August 18, 2022
Location: Lassiter High School Cafeteria

Meeting was called to order at 7:10pm, and the Pledge of Allegiance was recited.

Matthew Lovell gave opening remarks noting that the meeting is being recorded and would be posted to the website along with the power point slide deck.

1st Sgt. Cox gave introductory remarks regarding the importance and safety of the program. He stressed the importance of hydration and requested parents to assist in ensuring their child was drinking enough water given the level of physical activity during Unit activities. He introduced Cdr. John Walker.

Cdr. Walker introduced himself noting that he is happy and excited to be here and how he feels the program benefits the cadets.

1st Sgt. Cox followed up noting that AMI will be on 10/14/2022, and that the first drill competition will be on 10/5/2022 so there will be practice the week of Cobb Count fall break. Requested that cadets who are in town attend as much as possible.

1st Sgt. Cox introduced with 2022 Fall Staff followed by an introduction and explanation of the extracurricular teams that the Unit supports: Academic, Drill, Drone, Orienteering, and Rifle.

Matthew Lovell, President of the CPO, introduced the Board members for the 2022-2023 year and provided an overview of the organization, its mission statement, and encouraged parents to take an active role within the program and attending Unit events.

Tracey Badger, Treasurer of the CPO, provided an overview of the CPO's finances noting that the 2022-2023 school year has a budget of \$50,000 - \$58,000. She noted CPO for the year are \$200 which covers all 5 Unit-wide events (annual picnic, AMI luncheon, holiday party, military ball, and end of year awards banquet) along with an extra set of PT gear and a CPO shirt or yard sign. She also reviewed the various team dues as well as detailed the use of cadet accounts and the accepted payment methods including the addition of Zelle this year.

Juanne Miller and Jackie Castellow, Co-coordinators of the Fundraising Committee, provided details on the CPO's planning fundraising events for the upcoming year. They noted the fundraising goal for the year is \$200 per cadet. They discussed the upcoming fundraising opportunities for August and September noting the Double Good Popcorn fundraiser would be from August 19, 2022 to August 23, 2022. They discussed the opportunity to purchase Braves tickets for the game on September 17, 2022 noting tickets need to be purchased by September 3rd as well as touched on the letter writing campaign taking place later in September. Detailed information related to these events will be on the website with additional reminders about them sent via Remind as well as posted on Facebook. Year-round fundraising opportunities through car wash tickets, Amazon Smile, Kroger, and Publix were also noted.

Corporate sponsorships were briefly discussed. Jennifer Crockett, the Coordinator of the Sponsorship Committee, is working on creating a sponsor package to use to approach local businesses.

Gina McLaughlin and Wendy Powers, Co-coordinators of the Spirit Wear Committee, reviewed the online spirit wear store noting that it would be open until September 8th and can be found at <https://lpkjrotc22.itemorder.com/>.

An overview of CPO special events was provided by Chryse Johnson, Coordinator of the Special Events Committee, with dates provided as follows:

- Annual Fall Picnic – 8/27/2022
- Annual Military Inspection (AMI) – 10/14/2022
- Holiday Party – 12/2/2022
- Change of Command/Chili Cook Off – 1/11/2023
- Military Ball – 3/11/2023 or 3/25/2023
- End of Year Awards Banquet – Date TBD

Dionne Walsh provided an overview of the website noting that it is frequently updated and provides the most up to date information on Unit activities and events. The website address is: <http://lassiternjrotc.com>.

Matthew Lovell provided closing remarks noting that there is a CPO Parent Overview Guide on the home page of the website. Communications to parents are provided through the website, Remind, email and Facebook. The Facebook group name is LPK NJROTC CPO, and for the parent remind group, text @lpk to 81010. Additionally, each school has a CPO Vice President who are also points of contact: Myi Marshall, Kell; Katie Smith, Lassiter; and Amy McLawhorn, Pope.

The following upcoming important dates were noted:

- Annual Picnic - 8/27/2022
- Art in the Park (Marietta Square) – 9/3/2022 to 9/5/2022
- Atlanta Braves Game/Team Building – 9/17/2022.

Meeting concluded with reminders to complete contact forms, submit CPO membership fees and sign up for committees.

The meeting was adjourned at 8:37pm.